



The Assessed and Supported Year in Employment in child and family services

NQSW name	
Assessor name	
Start date of the ASYE	
Employing organisation	
Name and address of team where NQSW is based	
Service user group	

In partnership with

The Assessed and Supported Year in Employment in child and family social work



Contents

Purpose of the record of support and progressive assessment

Evidence template number 1: RSPA

Part 1: Beginning the ASYE, the Support and Assessment Agreement

Evidence template number 2: RSPA

Part 2: the first three months (review of progress and interim assessment at three months)

Evidence template number 3: RSPA

Part 3: Three - six months (review of progress and interim assessment at six months)

Evidence template number 3A: RSPA

Optional template to support nine month review (nine – twelve months)

Evidence template number 4: RSPA

Part 4: Six - twelve months (final review and assessment including recommendation of assessment decision)

Purpose of the record of support and progressive assessment

The record of support and progressive assessment (RSPA) is one of the two key sets of evidence templates that are linked together to support the newly qualified social worker (NQSW) and the assessor in evidencing the requirements of the Assessed and Supported Year in Employment (ASYE). These re

2. Supervision

The supervision section may be pre-populated in line with the employer's ASYE scheme.

Supervision will be provided

	how workload will be monitored and reviewed how decisions will be taken about the allocation of increasingly varied and complex work.
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4. Protected development time

Expectations of protected development time may be pre-populated in line with the employer's ASYE scheme.

10% of the NQSW's

7. Additional considerations

Have any reasonable adjustments been agreed to the arrangements due to the NQSW having a medical condition, disability, or specific learning need?	If the NQSW agrees it may be appropriate to view relevant assessment reports, in order to ensure that the available support is reflective of the NQSW's needs.
Have any other factors been identified that may affect the progress of the NQSW?	For example: A delay in starting the ASYE/allocation of assessor or carer responsibilities.

8. Record of discussions re expectations of NQSW

Taking into account the NQSW's previous experience and part 1 of their CRL what areas should they address in their initial ASYE PDP?

Declarations and signatures

NQSW name	
I have read and understood my role and responsibilities and commit to fulfilling them. I confirm the arrangements set out in this agreement.	
Signature	
Date	
ASYE assessor name	

Declarations and signatures

NQSW name	
I have read and understood this review.	
Signature	
Date	

ASYE assessor name	
I confirm my assessment at this review.	
Signature	
Date	

Line manager/other professional (if applicable)	
Name	
I have read this assessment and endorse it.	
Signature	
Date	

Evidence template number 3: RSPA
Part 3: Three – six months (Review of

Any performance issues, particularly those which involve HR should also be referred to in this section. This will provide the evidence trail that may be required in the event of their experience and level of capability at the start of the ASYE.

This section should clearly take into account the NQSW's overall progress and reference the NQSW's progress against the KSS and PCF.

Identify areas for further development. Use the Knowledge and Skills Statement, Approved Child and Family Practitioner (2014) to audit knowledge and skills and identify learning needs/areas of professional development.

Refer the PDP (evidence template number 3: PDP) record how far have the extent to which the identified learning outcomes have been realised and is this reflected? Make a judgement about whether the NQSW has evidenced them sufficiently in the log. It's important that the assessor refers to the practice evidence – direct observation, feedback from children and young people in need of care and support and their parents/carers, feedback from other professionals generated in this review period to support their interim assessment judgements.

The assessor should be mindful that their assessment judgement is accurate, valid, robust and sufficient. Refer to the critical reflection and holistic assessment section on our [website](#).

Additional comments to inform the six month review from line manager and/or ASYE coordinator if applicable.

Please comment on:

- the NQSW's overall progress.
- any issues relating to support and supervision.
- any performance issues

	Yes	No	N/A
Is the NQSW's progress satisfactory at this stage?			
If no, have concerns been addressed in the next PDP and/or action plan?			
Are there any issues that affect the probation of the NQSW? (i.e. conduct, attendance, ability to fulfil role?)			
If yes, has HR been notified?			

NQSW's comments on six month review

Declarations and signatures

NQSW name	

Evidence template number 3A: RSPA

Date	
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Line manager/other professional (if applicable)
Name

Has NQSW demonstrated progression and met the Knowledge and Skills Statement, Approved Child and Family Practitioner (2014) standards through the following assessment evidence?	Yes	No
Critical reflection, as demonstrated through the written pieces of work in their critical reflection log (evidence template numbers 1: CRL, 2: CRL, 3: CRL, 4: CRL)		
Professional documentation (evidence template numbers 2: PD, 3: PD, 4: PD)		
In addition has the NQSW:		
Completed a minimum of three direct observations (evidence template numbers 2: DO, 3: DO, 4: DO)		

Obtained at least three pieces of feedback from children and young people in

Date	
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ASYE coordinator name:	
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